



# HMONG AMERICAN PEACE ACADEMY LTD.

*Come and Build Peace With Us...*

## **Absence and Returning to School**

### **Written Excuse**

It is very important that a written excuse with the date(s) and reason for absence is sent to school when your child returns. If a written excuse is not received by the school within 72 hours of the return of your child from an absence, your child will be considered **truant** and it will go on his/her permanent record. We will also send a letter home to you.

Today's Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Grade \_\_\_\_\_ Room Number \_\_\_\_\_

Date(s) of Absence \_\_\_\_\_

Nature of Absence:

\_\_\_\_\_ Illness                      \_\_\_\_\_ Doctor Appointment                      \_\_\_\_\_ Family Matter

\_\_\_\_\_ Funeral                      \_\_\_\_\_ Overslept                      \_\_\_\_\_ Transportation

\_\_\_\_\_ Vacation                      \_\_\_\_\_ Others

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please excuse my child.

Parent's Signature: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_