



ENROLLMENT CHECKLIST

Thank you for enrolling your child. We need the following documents in order to secure a seat for your child. Please note that a completed application with all the required documents submitted does not mean the child has been accepted. We will contact you if your child has been accepted pending on seat availability. If the grade level is full, your child will be put on a waiting list ***once all the required documents are on file.***

Questions: Contact Mrs. Pua Song (song.pua@myhapa.org)

REQUIRED DOCUMENTS:

- ____ child's original birth certificate
- ____ child's most recent immunization record
- ____ Child's most recent report card (grades K5-8th) and 0
Official transcript for grades 9-12
- ____ proof of residence (**most recent WE Energies bill only**)
- ____ parent's valid driver's license

SCHOOL HOURS:

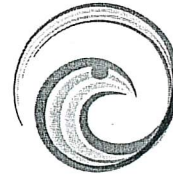
Monday-Friday, 6:45 AM-4:00 PM (High School Office)
4601 N. 84th Street, Milwaukee, WI 53225

414-797-2223 High School Office
414-800-1797 Administrative Office

HAPA Site#676

School Year: 2024-25

DATE: _____



HAPA
HMONG AMERICAN
PEACE ACADEMY

HMONG AMERICAN PEACE ACADEMY ENROLLMENT FORM

Print all information. Please note: This form must be fully completed.

Student Name _____
(Last Name) (First Name) (M.I.)

Address _____

City _____ State: _____ Zip Code _____

DATE OF BIRTH _____ Gender: M / F CURRENT GRADE _____

Ethnic Code (mark only one):

☐ Am. Indian ☐ Black ☐ Hispanic ☐ White ☐ Hmong ☐ Asian: _____

STUDENT CONTACT INFORMATION

Father _____ Mother _____

Student Lives With: Mother Father Guardian

Address _____

Telephone: Home _____ Cell# _____ Work _____

Email: _____

Parent/Guardian Signature: _____ Date _____

Check all and/or complete all requested information regarding the student:

- ☐ Special Education Student (LD, ED, CD, Speech & Language, OHI, or other)
☐ At-Risk Student, At-Risk Program Code _____
☐ 504 _____
☐ Expulsions from school/District? YES ____ NO ____ LIST SCHOOL: _____

Previous School _____ Previous School Withdrawal Date _____

ADMINISTRATION INFORMATION (To be completed by School Staff)

MPS ID# _____ Entry Date to HAPA _____

Special Education: ____ Yes ____ No

Previous School _____

Date CUM Requested _____ Date CUM Received _____

Administrator who reviewed CUM _____ Date Cum Reviewed _____

4601 North 84th Street, Milwaukee, WI 53225

414.797-2223 OR 414-800-1797

REVISED 10/20/23

Enrollment Interview



HAPA
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PEACE ACADEMY

Student Information

Student's Name _____ DOB _____

Parent's Name _____

Address _____ City _____ Zip Code _____

Home Phone _____ Cell Phone _____

Best Time to reach Parents _____ Which phone? (circle one) Home Cell

Current Grade _____ Enrolling Grade _____

Current Attending School _____ City _____

Special Education Services needed? No Yes, _____

Food Allergies/Sensitivities? No Yes, _____

Medications? No Yes, _____

Does the applicant have siblings that attend HAPA? NO YES (List names/grades below)

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Does the student have other siblings applying for enrollment at HAPA? NO YES (List names/grades below)

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Applying for K4 Program? No Yes

Has the child attended daycare/Head Start/ Etc.? No Yes _____

Is the child potty-trained? No Yes

Is the child able to wipe him/herself without help? No Yes

Is the child independent in feeding him/herself? No Yes

What language does the child speak and understand? _____

Please note that a completed application with the required supporting documents will be considered **when an opening is available** for the grade level applying for. **Any incomplete applications will not be considered for enrollment.** HAPA does not discriminate on the basis of gender, race, color, national or ethnic origin. I am aware that HAPA is a uniform school and I have been informed of HAPA's dress code.

Parent Signature _____

Date _____

OFFICE USE ONLY

Date _____

Check off documents submitted with this application:

___ Proof of Residence

___ Birth Certificate

___ Report Card/Transcript

___ Parent's Driver's License

___ Emergency Contact Form

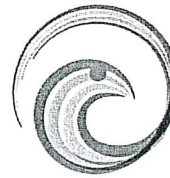
___ Release form

___ Immunization Records

___ Covenant of Excellence

___ Complete

___ Incomplete



HAPA
HMONG AMERICAN
PEACE ACADEMY

Birth Certificate Verification Form

Complete information as it appears on the birth certificate.

Child's name: _____, _____
Last Name First Name Middle Initial

Child's Date of Birth: _____

Male/Female: _____

City, Village, Township of Birth: _____

County of Birth: _____

State of Birth: _____

Father's Name: _____

Mother's Name: _____

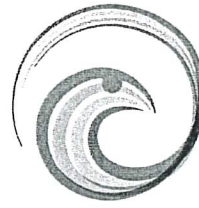
Parent Signature

Today's Date

Signature of HAPA staff verifying information

Date of verification

Revised 10/20/23



HAPA
HMONG AMERICAN
PEACE ACADEMY

January 2024

I understand that putting in a registration application at Hmong American Peace Academy (HAPA) does not guarantee enrollment for my child. I was informed and I am aware that I also need to apply with other schools of my choice so there is a placement for my child in the case that there is not enough seats available to enroll my child into HAPA.

Parent Signature

Date



Uniform and Appearance Policy Signature Form

I have been informed about and was given a copy of the school uniform policy as well the appearance policy for Hmong American Peace Academy for K4-12th grade. The information shared with me included:

- Uniform dress codes for K4-12 grade
- Appearance policy
 - Hair: coloring, designs, length, hair-cuts, hats, bandanas, etc.
 - Use of make-up
 - Accessories such as earrings, body piercings, necklaces, bracelets, scarves, etc.

I understand the uniform and appearance policy and will make sure that my child/children abide(s) by these policies.

I am aware of the consequences for violating the uniform and appearance policy and will abide by what is stated in the policy packet and/or what has been determined by the school Principal/Leadership.

Parent Signature

Date



MILWAUKEE
PUBLIC SCHOOLS

EMERGENCY CONTACT CARD
PLEASE KEEP THIS INFORMATION CURRENT

Medical Alert _____
Student ID# _____

STUDENT'S NAME _____ Last _____ First _____ Middle _____ Date of Birth _____

Homeroom No./Grade _____ Bus Route _____ (if applicable)
(Circle one)

Parent/Legal Guardian (print) _____ Last _____ First _____ Language Spoken _____

Address (print) _____ Number _____ Street _____ Zip Code _____ Telephone/Home _____ Cell _____
Place of Employment _____ Employer's Name _____ Address _____ Telephone _____ e-mail _____ (Circle Shift 1 2 3)

(Circle one)

Parent/Legal Guardian (print) _____ Last _____ First _____ Language Spoken _____

Address (print) _____ Number _____ Street _____ Zip Code _____ Telephone/Cell _____

Place of Employment _____ Employer's Name _____ Address _____ Telephone/Pager No. _____ (Circle Shift 1 2 3)

Student lives with (Name) _____ Specify relationship (other) _____

Siblings at same school

Last Name (Please Print)	First Name (Please Print)	Last Name (Please Print)	First Name (Please Print)
_____	_____	_____	_____
Last Name (Please Print)	First Name (Please Print)	Last Name (Please Print)	First Name (Please Print)

☐ Check box with "X" if legal restrictions are in effect. The principal must be provided with a copy of the court order that prevents the people you list below from visiting your child in school.

EMERGENCY CONTACTS: Please list in order of preference 3 relatives or friends who can be contacted if parents/guardians cannot be reached.

Name (Please Print)	First Name (Please Print)	Last Name (Please Print)	First Name (Please Print)	Last Name (Please Print)
Name (1) _____	_____	_____	_____	_____
Name (2) _____	_____	_____	_____	_____
Name (3) _____	_____	_____	_____	_____

Address _____ Relationship _____ Phone/Home _____ Cell _____ Can pick child up? ☐ Yes ☐ No
Address _____ Relationship _____ Phone/Home _____ Cell _____ Can pick child up? ☐ Yes ☐ No
Address _____ Relationship _____ Phone/Home _____ Cell _____ Can pick child up? ☐ Yes ☐ No

In case of serious illness or injury, the principal or designee will contact the City of Milwaukee Fire Department Emergency Medical Service at 911, if emergency medical care is required. Parents/Guardians are responsible for all conveyance and medical expenses incurred on behalf of their children.

Signed: _____ Date _____
(Parent/Legal Guardian) (over)

EMERGENCY CONTACT CARD

INFORMATION IN CASE OF EMERGENCY (To be completed by parent/guardian)

The well being of your child is very important. Frequently, when children become seriously ill or injured, we find it difficult to locate the parents/guardians or the family physician for immediate action. We request your cooperation in completing this report.

IMPORTANT! The following information about your child will help us in the event of an emergency. **Check and comment** on any serious condition(s) your child has:

- | | | | |
|--|--------------------------------|--|---|
| <input type="checkbox"/> Yes <input type="checkbox"/> No | asthma/breathing problem _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | allergies (Circle: food, plant, medication, animal) _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | heart condition _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | other allergies (list) _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | seizures _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | other disease (list) _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | diabetes _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | other concerns _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | dietary needs/concerns _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | Does your child need any special assistance or accommodations due to his/her health problems? |

If any of the above are checked, is an emergency plan necessary? ☐ Yes ☐ No

My child wears glasses or contact lenses. ☐ Yes ☐ No

My child has a diagnosed hearing impairment. ☐ Yes ☐ No

My child wears a hearing aid. ☐ Yes ☐ No

Is your child required to take a prescription medicine during school time? ☐ Yes ☐ No

If you checked yes, a prescription authorization form must be on file with the principal.

Physician's Name _____ Phone No. _____

Adults authorized to pick up your child other than adults listed as emergency contacts. **No child will be dismissed to anyone other than the persons designated by the parent/guardian.**

Name (Print) _____	Address _____	Telephone No./Cell _____	Relationship _____
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Name (Print) _____	Address _____	Telephone No./Cell _____	Relationship _____
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Other Concerns: (Non-participation in holidays, restraining orders, etc.) _____

I hereby give my consent for MPS to have and use the above information about my child to help my child in the event of an emergency and to share with MPS officials. This consent shall remain in force until revoked by me **with written notice to the principal.**

Signed (Parent/Guardian) _____	(Date) _____
PARENT/GUARDIAN CONSENT FOR EXTRA CURRICULAR AND OFF-CAMPUS EDUCATIONAL ACTIVITIES, INCLUDING FIELD TRIPS.	

I hereby give my consent to have my child, _____, take part in any and all school board approved activities/field trips arranged by the school unless I notify the principal **in writing to the contrary.** This consent will remain in force until revoked by me on written notice to the principal.

Signed (Parent/Guardian) _____	(Date) _____
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PARENT/GUARDIAN MUST NOTIFY THE SCHOOL WHENEVER THERE IS A CHANGE OF INFORMATION OR LEGAL RESTRICTIONS THAT MAY HAVE IMPLICATIONS FOR THE STUDENT.

FOR OFFICE USE ONLY

☐ Screen 36 Updated Date _____ ☐ Screen 37 Updated Date _____ ☐ Emergency Medical Plan Date _____

Hmong American Peace Academy (K-12) School Uniforms 2024-25

Elementary (K4-5th)

Please note that the HAPA logo will automatically be embroidered on all uniform tops. For example, the light blue polo, the sweaters/cardigans and the jumper.

Required—Light blue polo shirt
sweater or
w/ HAPA logo (unisex)



Required—Navy, black or Khaki pants



Required—Navy

cardigan w/ HAPA logo



Optional—Navy or Khaki shorts (unisex)
Available at Goldfish Uniforms



Optional—Navy jumper
w/ HAPA logo
Available at Goldfish Uniforms



Optional—Navy scooter
Available at Goldfish Uniforms



Optional--Navy vest
Size 4-14 (unisex)



School Uniforms are to be purchased through Goldfish Uniforms or at HAPA. If you are placing an order at HAPA Main Campus or HAPA Happy Hill, delivery will be made to your home address and shipping cost will be charged to you.

Goldfish Uniforms
5300 W Lincoln Avenue, West Allis 53219
414-476-4343



MIDDLE SCHOOL (Grades 6-8)

Please note that the HAPA logo will automatically be embroidered on all uniform tops. For example, the light blue polo, the sweaters/cardigans and the jumper.

Required—White dress shirt Required—Navy vest with HAPA logo



Required—Navy, black, or Khaki pants



Required—Navy sweater or cardigan



Required—tie and black belt



Young men's



Ladies'



Optional—Navy or Khaki skirt
Available at Goldfish Uniforms



Optional—Navy or Khaki shorts (unisex)
Available at Goldfish Uniforms



HIGH SCHOOL (Grades 9-12)

Please note that the HAPA logo will automatically be embroidered on all uniform tops. For example, the light blue polo, the sweaters/cardigans and the jumper.

Required—White woven shirt or light blue woven shirt



Required—Tie or Cross over tie and black belt



Young men



Ladies



Required—Khaki pants and/or navy pants



Required—Navy cardigan, navy sweater, or navy vest



Optional--Shorts (Unisex)
Available at Goldfish Uniforms



Optional—Skirt (knee-length)
Available at Goldfish Uniforms



September 15th, 2021



HAPA's SCHOOL UNIFORM, APPEARANCE, and PROFESSIONAL CONDUCT POLICY

Hmong American Peace Academy ("HAPA") believes that a positive school learning environment is a major factor in attaining high student achievement. There are many factors that lead to a positive learning environment: safety, discipline, and school unity. We believe that wearing school uniforms is one way to contribute to all three of these goals.

All students are required to wear school uniforms. The purpose of this Uniform and Appearance Policy is to ensure that students dress appropriately to learn and to express pride in themselves and their school. In the professional world, employers require that employees dress and behave properly at work. Therefore, as a strong and united family, our goal is to prepare them to compete for the "best" jobs in Milwaukee and beyond. Our students are our future leaders and should be dressed for success.

Thus, the Academy desires that our students dress for success. **Students and parents can purchase the uniforms with Goldfish Uniforms located at 5300 W Lincoln Ave in West Allis (414-476-4343).** Please note that in the event a student is out of uniform, parents will be called to bring a proper uniform to change into. If parents are not able to bring the correct uniform to school, the school will lend the needed clothing items to the student if the school has extra uniforms available. If parents are not able to bring in the uniform item, one will be provided to the student, the uniform item should be returned the following school day. Scholars will be charged 5% of the replacement cost of the item for each school day it is not returned after the first day. After twenty days, the full replacement cost of the item will be assessed and the scholar may keep the item.

The School Uniform and Appearance Policy is as follows:

Elementary (K4-5)	Middle School (6-8)	High School (9-12)
Tops	Tops	Tops
Solid light blue polo Navy blue sweater/cardigan/vest (seasonal) With embroidered HAPA Logo on shirts/polos (starting 2021-2022). All shirts must be tucked in. Absolutely NO logos, insignias, pictures or messages. (Including undershirts) Undershirts must be white only.	White woven shirt Burgundy/gray plaid tie (boys) or cross over tie (girls) Navy vest with white trim (seasonal) Solid Navy, sweater/cardigan (seasonal) With embroidered HAPA Logo on shirts/polos (starting 2021-2022) A tie is required at all times. Boys must tuck in their shirts. Girls are encouraged to tuck in longer shirts. Absolutely NO logos, insignias, pictures or messages. (Including undershirts) Undershirts must be white only.	White or light blue woven shirt Red and navy plaid tie (boys) or cross over tie (girls) Solid navy vest/cardigan/sweater (seasonal) With embroidered HAPA Logo on shirts/polos (starting 2021-2022) A tie is required at all times. Boys must tuck in their shirts. Girls are encouraged to tuck in longer shirts. Absolutely NO logos, insignias, pictures or messages. (Including undershirts) Undershirts must be white only.
Bottoms	Bottoms	Bottoms
Navy, black, or khaki uniform pants Navy, black, or khaki uniform shorts Navy uniform jumpers or scooters	Navy, black, or khaki uniform pants Navy, black, or khaki uniform shorts Navy or tan uniform scooters	Navy, black, or khaki uniform pants Navy, black, or khaki uniform shorts Navy or tan uniform scooters Red/navy plaid skirt

<p>Leggings/tights are recommended under skirts. Leggings/tights must cover entire leg down to the ankle.</p> <p>All shorts/skirts/scooters must be knee-length level or longer.</p> <p><u>No athletic wear. No joggers. No rolling up pants legs.</u></p>	<p>Leggings/tights are recommended under skirts. Leggings/tights must cover entire leg down to the ankle.</p> <p>All shorts/skirts/scooters must be knee-length level or longer.</p> <p><u>No athletic wear. No joggers. No rolling up pants legs.</u></p>	<p>Leggings/tights are recommended under skirts. Leggings/tights must cover entire leg down to the ankle.</p> <p>All shorts/skirts/scooters must be knee-length level or longer.</p> <p><u>No athletic wear. No joggers. No rolling up pants legs.</u></p>
<p>Shoes</p> <p>Shoes must fit securely on the feet. No extreme or distracting styles that are disruptive to the educational environment.</p> <p>Not allowed in school: flip flops, sandals of any kind, shoes with wheels, slippers, clogs, wedges, platform shoes, high heels, crocs.</p>	<p>Shoes</p> <p>Shoes must fit securely on the feet. No extreme or distracting styles that are disruptive to the educational environment.</p> <p>Not allowed in school: flip flops, sandals of any kind, shoes with wheels, slippers, clogs, wedges, platform shoes, high heels, crocs.</p>	<p>Shoes</p> <p>Shoes must fit securely on the feet. No extreme or distracting styles that are disruptive to the educational environment.</p> <p>Not allowed in school: flip flops, sandals of any kind, shoes with wheels, slippers, clogs, wedges, platform shoes, high heels, crocs.</p>
<p>Hair</p> <p>No designs/carvings, or extreme styles (e.g. “mohawks”). No extreme haircuts; hair should not interfere with eye contact, vision, or distract attention.</p> <p>No hats, bandanna or unconventional headwear may be worn.</p>	<p>Hair</p> <p>No designs/carvings, or extreme hair colors or style (e.g. “mohawks”). No extreme haircuts, hair should not interfere with eye contact, vision, or distract attention.</p> <p>No hats, bandanna or unconventional headwear may be worn.</p> <p><u>For boys</u> - No facial hair</p>	<p>Hair</p> <p>No designs/carvings, or extreme hair colors or style (e.g. “mohawks”). No extreme haircuts, hair should not interfere with eye contact, vision, or distract attention.</p> <p>No hats, bandanna or unconventional headwear may be worn.</p> <p><u>For boys</u> - No facial hair</p>
<p>Makeup</p> <p>No make-up</p>	<p>Makeup</p> <p>Natural makeup is allowed No extreme and/or heavy use of make-up</p>	<p>Makeup</p> <p>Natural makeup is allowed No extreme and/or heavy use of make-up</p>
<p>Accessories (earrings, necklaces, bracelets, etc.)</p> <p>Only one earring on each earlobe (smaller than a nickel), no cuffs.</p> <p>No body piercings allowed</p> <p>Scarves may not be worn as an accessory in school</p>	<p>Accessories (earrings, necklaces, bracelets, etc.)</p> <p>Only one earring on each earlobe (smaller than a nickel), no cuffs.</p> <p>No body piercings allowed</p> <p>Scarves may not be worn as an accessory in school</p>	<p>Accessories (earrings, necklaces, bracelets, etc.)</p> <p>Only one earring on each earlobe (smaller than a nickel), no cuffs.</p> <p>No body piercings allowed</p> <p>Scarves may not be worn as an accessory in school</p>

Professional Conduct	
Respect others through actions and words	No public display of affection
Be ready to learn. Students should demonstrate this by (for example): Getting to class on time Bringing all your learning materials Being attentive Completing assignments	

NOTE 1: HAPA Spirit Wear Collection

- Students may wear any top items (t-shirt, long sleeve, sweater, pullover) from the HAPA Spirit Wear Collection or HAPA provided items collection. Students must be in uniform bottoms.

NOTE 2: HAPA School Uniform and Appearance Policy is enforced at any and all school sponsored events (trips, field experiences, dances, Senior Trip, DC Trip, etc.). This includes accessories, hair, and shoes sections.

NOTE 3: All staff, faculty, and administration will enforce the School Uniform, Appearance, and Professional Conduct policy. Every day, “Uniform Checks” will be completed within the first period of each day. Any student who is out-of-uniform will be sent to the office. Parents will be contacted to bring the proper uniform. If parents are not able to bring in the uniform, one will be provided to the student, the uniform item should be returned the following school day. Scholars will be charged 5% of the replacement cost of the item for each school day it is not returned. After twenty days, the full replacement cost of the item will be assessed and the scholar may keep the item.

NOTE 4: Hmong American Peace Academy reserves the right to interpret the meaning of “extreme” and make any/or all revisions necessary regarding the School Uniform and Appearance Policy.

POSSIBLE CONSEQUENCES for violation of the School Uniform and Appearance Policy:

1. The student will be referred to the Impact Coach to correct his or her uniform or appearance with the following options:
 - a. Parents called to bring proper uniform to change into
 - b. Parent, Student, Administration covenant review meeting
2. Loss of privileges for violation of this Policy, which may include:
 - a. School-sponsored activities, events, and trips
 - b. Participation in school sports, extracurricular activities and/or social events (sponsored by the school or its partnerships)
 - c. Others determined by the Educational Leader

The Academy strives to achieve full compliance through positive reinforcements; however, students that fail to comply with the Hmong American Peace Academy Uniform and Appearance Policy will be referred to the Impact Coach or designated person. The parent(s) will be contacted to attend a covenant meeting to reinforce partnership to comply with established policy. Further consequences will be implemented. *The Educational Leader(s) (and, if necessary, the Executive Director) will have the final decision on violations and interpretations of this Policy).*