

HAPA, Ltd. Board of Directors

Board Meeting Minutes

April 23rd, 2025



Date:	Wednesday, April 23rd, 2025
Time:	12:00 noon to 1:30 pm
Location:	HAPA Boardroom
Board of Directors:	Dan Gentges, Warren Buliox, Sarah Urban, Maureen McNally, Mick Trevey, Mei Robertson, Bill Westrate, and Thay Yang
Excused Absence:	Drew Kanyer and Darryl Morin
Founder/Chief Executive Officer:	Chris Her-Xiong
HAPA Staff:	Maggie Bashirian & Patrick Tevlin
Guest(s):	

I. Welcome and Chair's Remarks	Chair Dan Gentges called the meeting to order and welcomed everyone to the meeting. Chair thanked the Board members and commented on the exciting growth and accomplishments HAPA has achieved during the current school year, including Board composition and senior team, hiring a new Executive Director of Development and bringing new resources to support HAPA's scholars and staff. In addition, the Chair stated that there are exciting new opportunities ahead for continuing HAPA's mission, and looking forward to advancing the mission and goals of HAPA. We are committed to success.
II. Consent Agenda Approval of Consent Agenda Action Item: 1. Board Minutes (February 26 th , 2025) 2. CoS's Report 3. CAO's Report	<u>KEY POINTS & OUTCOMES</u> Action Item: The Consent Agenda was unanimously approved after a motion was made and duly seconded as follows: Warren Buliox moved to approve the Consent Agenda. The motion was seconded by Sarah Urban and carried unanimously.
III. New Business 1. Introduction of Mick Trevey, new board member. 2. Introduction of Patrick Tevlin, Executive Director of Development	<u>KEY POINTS & OUTCOMES</u> 1. Chair Gentges and Dr. Her-Xiong welcomed and introduced Mick Trevey, newest Board member, to the HAPA's Board of Directors. Mick Trevey provided a brief introduction of self to the Board. 2. Chair Gentges and Dr. Her-Xiong welcomed and introduced Patrick Tevlin, Executive Director of Development. Mr. Tevlin provided a brief introduction of self to the Board.

<p>3. Building a Culture of Philanthropy Discussion</p> <p>4. Discussion of Initial Designation of Surplus Funds to Capital Campaign.</p> <p>5. Refresh of Governance Policies for 2025-26</p>	<p>3. Executive Director of Development, Mr. Tevlin, presented and led the discussion on building a culture of philanthropy. The presentation were centered on the 5 pillars and actions of development; outline of the strategic development plan; and Board members meeting with the Executive Director of Development.</p> <p>4. The Board had a robust discussion regarding the Board designation of surplus funds toward the Capital Campaign. The Board will continue to evaluate this matter in the coming months per HAPA's strategic plan.</p> <p>5. Chair Gentges briefed the Board on the refresh of Governance Policies for 2025-2026 with updates to be shared at the June meeting.</p>
<p>IV. Old Business</p> <p>1. CEO Report</p> <p>2. CFO's Financial Report</p>	<p><u>KEY POINTS & OUTCOMES</u></p> <p>1. CEO's Report Refer to the CEO's Report for detailed information. Of note, Dr. Her-Xiong presented data on the current class of 2025 with a current total of over \$17 million in scholarships and grants, 498 four year college acceptances and 119 two year college acceptances, and an 87% FAFSA completion rate. Also, Dr. Her-Xiong briefed the Board on the school's assembly on May 9th. The theme of the celebration is "Honoring Our Past, Celebrating Our Present, and Thanking our Educators." The three main focuses of the celebration are staff appreciation, special recognition and plaque honoring those who contributed to HAPA's success; and 50th anniversary of Hmong refugees coming to the USA.</p> <p>2. CFO's Financial Report Refer to the CFO's Report for detailed information. Of note, Maggie Bashirian briefed the Board regarding the financial standing of HAPA through March 31st, 2025.</p>
<p>V. Conclusion and Adjournment</p>	<p>Board Chair Gentges closed the meeting by thanking everyone for their dedication and commitment to advancing the mission and goals of HAPA. Looking forward to confronting the new challenges and monitoring them. Chair commented on the prudent management of HAPA's resources, which were reflected by the Board and the management team's actions.</p> <p>Chair Gentges expressed excitement with the opportunity to designate the surplus funds to Capital Campaign with thoughtful consideration as HAPA has saved its way to this development.</p> <p>The Board Meeting was adjourned.</p>