

# HAPA, Ltd. Board of Directors

## Board Meeting Minutes

August 28<sup>th</sup>, 2024



<b>Date:</b>	<b>Wednesday, August 28<sup>th</sup>, 2024</b>
<b>Time:</b>	<b>12:00 noon to 1:30 pm</b>
<b>Location:</b>	<b>HAPA Boardroom</b>
<b>Board of Directors:</b>	Dan Gentges, Sarah Urban, Robert Fisher, Darryl Morin, Drew Kanyer, Mei Robertson, and Thay Yang
<b>Excused Absence:</b>	Warren Buliox, Maureen McNally, and Bill Westrate
<b>Founder/Chief Executive Officer:</b>	Chris Her-Xiong
<b>HAPA Staff:</b>	Maggie Bashirian, CFO and Brendan Kearney, CAO
<b>Guest(s):</b>	

<b>I. Welcome and Chair's Remarks</b>	Chair Daniel Gentges called the meeting to order and welcomed everyone. In addition, Board Chair commented on the successful completion of the 2023-2024 school year and the excitement for the new school year with opportunity for a new board secretary. There is exciting new work ahead and we are looking forward to continuing to advancing the mission, vision and goals of HAPA. We are committed to success. The Board is excited to tour the capital improvement projects.
<b>II. Consent Agenda</b> Approval of Consent Agenda Action Item: 1. Board Minutes (June 19 <sup>th</sup> , 2024) 2. CoS's Written Report	<b><u>KEY POINTS &amp; OUTCOMES</u></b>  <b>Action Item:</b> The Consent Agenda was unanimously approved after a motion was made and duly seconded as follows: Darryl Morin moved to approve the Consent Agenda. The motion was seconded by Thay Yang and carried unanimously.
<b>III. New Business</b> 1. Election – Board Officer – Action Item: Board Secretary: Nomination: Maureen McNally	<b><u>KEY POINTS &amp; OUTCOMES</u></b> 1. Election – Board Officer: Secretary: Nomination – Maureen McNally. <b><u>Action Item:</u></b> Bob Fisher moved to approve Maureen McNally as a Board Secretary for a two year term, effective August 28 <sup>th</sup> , 2024 to June 30 <sup>th</sup> , 2026. The motion was seconded by Darryl Morin and carried unanimously.
<b>IV. Old Business</b> 1. CEO Report	<b><u>KEY POINTS &amp; OUTCOMES</u></b> 1. CEO's Report Refer to the CEO's Report for detailed information. Of note, Dr. Her-Xiong shared the key messages to HAPAA staff for the

<p>2. CFO’s Financial Report</p> <p>3. CAO 2023-2024 Academic Report</p> <p>4. CoS Report – Title IV</p> <p>5. HAPA 5 Year Strategic Plan – Discussion</p>	<p>2024-25 school year. In addition, Dr. Her-Xiong briefed the Board on the leadership retreat focusing on the HAPA Way, defining the workplace culture. The plan is to implement the HAPA Way in the 2024-25 school year and beyond.</p> <p>2. CFO’s Financial Report Refer to the CFO’s Report for detailed information. Of note, Maggie Bashirian briefed the Board regarding the financial standing of HAPA.</p> <p>3. CAO 2023-2024 Academic Report Refer to the CAO’s Report for detailed information. Of note, Brendan Kearney briefed the Board regarding the 2023-2024 Forward Exam results including updated dual enrollment program and data regarding the class of 2024 as well as the enrichment and extracurricular.</p> <p>4. CoS Report – Title IV—this report was tabled due to absence of the staff member.</p> <p>5. HAPA 5 Year Strategic Plan– Discussion Dr. Her-Xiong briefed the Board on the Strategic Plan with the updated working definitions of the plan.</p>
<p><b>V. Conclusion and Closing Remarks</b></p>	<p>Board Chair closed the meeting by thanking everyone for their dedication and commitment to advancing the mission, vision, and goals of HAPA. Looking forward to another school year. The Board Chair encouraged us to celebrate HAPA’s success.</p>
<p><b>VI. Adjournment</b></p>	<p>The Board Meeting was adjourned.</p>