HAPA, Ltd. Board of Directors
Board Meeting Minutes
Wednesday, June 11th, 2025

Date:	**Wednesday, June 11th, 2025**
Time:	12:00 noon to 1:30 pm
Location:	HAPA Boardroom
Board of Directors:	Dan Gentges, Warren Buliox, Sarah Urban, Maureen McNally, Drew Kanyer, Darryl Morin, Mick Trevey, Bill Westrate, and Thay Yang
Excused Absence:	Mei Robertson,
Founder/Chief Executive Officer:	Chris Her-Xiong
HAPA Staff:	Maggie Bashirian & Patrick Tevlin
Guest(s):	

I. Welcome and Chair's Remarks	Chair Dan Gentges called the meeting to order and welcomed everyone to the meeting. Chair thanked the Board members and commented on the exciting opportunity ahead for both short-term and long-term goals. Chairman remarked about the graduation ceremony of the class of 2025. The remarks include the largest graduating class of 119 seniors receiving their diplomas; hence, 100% graduation rate. In addition, the Board Chair commented that the class of 2025 brought in over $22.5 million dollars in scholarships and grants. In addition, the Chair stated that there are exciting new opportunities ahead for continuing HAPA's mission, and looking forward to advancing the mission and goals of HAPA. We are committed to HAPA's success.
II. Consent Agenda Approval of Consent Agenda Action Item: 1. Board Minutes (April 23rd, 2025) 2. CoS' Report 3. CAO's Report	**<u>KEY POINTS & OUTCOMES</u>** **Action Item:** The Consent Agenda was unanimously approved after a motion was made and duly seconded as follows: Drew Kanyer moved to approve the Consent Agenda. The motion was seconded by Warren Buliox and carried unanimously.
III. New Business 1. Board Elections – Action Items a. Board Officer – Board Chair. Nomination: Dan Gentges b. Board Memberships. Nominations: ▪ Maureen McNally	**<u>KEY POINTS & OUTCOMES</u>** 1. Board Elections – Action Items a. Board Officer Dan Gentges was nominated to serve as HAPA's Board Chair for a Two Year Term, effective July 1st, 2025 to June 30th, 2027. **Action Item:** Bill Westrate moved to approve the nomination of Dan Gentges as HAPA's Board Chair. The motion was seconded by Sarah

▪ Bill Westrate	Urban and carried unanimously. Dan Gentges abstained from the motion. b. Board Memberships: ▪ Maureen McNally was nominated to serve on the HAPA Board as a member, effective July 1st, 2025 to June 30th, 2028. ▪ Bill Westrate was nominated to serve on the HAPA Board as a member, effective July 1st, 2025 to June 30th, 2028. **Action Item:** Warren Buliox moved to approve the nominations of Maureen McNally and Bill Westrate as members of the HAPA Board. The motion was seconded by Mick Trevey and carried unanimously. Maureen McNally and Bill Westrate abstained from the motion.
2. Facility Needs Assessment – Action Item	2. Facility Needs Assessment – Action Item The Board had a robust discussion on the Facility Needs Assessment, which will analyze site capacity for expansion on the 84th Street campus. The Assessment will evaluate the physical space and infrastructure of the existing campus to determine its suitability and potential for a new Primary School Wing. The Assessment will also be used to develop a detailed cost estimate for the construction of the new Primary School Wing, including any necessary site preparation, equipment, and relocation expenses. In addition, the Assessment will be used to ensure new space supports programmatic and development needs of K4-2nd grades. Finally, the Assessment will provide a comprehensive analysis to ensure the new facility's design and layout will effectively meet the educational and development requirements of early learners. **Action Item:** Darryl Morin moved to approve the Facility Needs Assessment. Mick amended the motion to approve the Facility Needs Assessment and to start the quiet phase of the capital campaign. The motion was seconded by Warren Buliox and carried unanimously.
3. Capital Campaign Feasibility Study	3. Capital Campaign Feasibility Study The Board had a robust discussion regarding the Capital Campaign Feasibility Study. The goals of the Feasibility Study are to assess the interest and capacity of potential donors and supporters, as well as identify campaign champions who can help drive the fundraising effort. Also, the Feasibility Study will evaluate and test a $17.5 million fundraising goal, including the likelihood of securing the necessary gifts commitments in the desired time. HAPA leadership will use the insights gathered through the Feasibility Study to identify the most effective campaign messaging and to build a strong network of supporters who can advocate for the project.

	4. Refresh Governance Policies for 2025-26 5. Proposed 2025-2026 Board of Directors Meeting Schedule.	4. Refresh Governance Policies for 2025-2026 This item was tabled for the August, 2025 Board Meeting. 5. Proposed 2025-2026 Board of Directors Meeting Schedule The Board discussed the proposed meeting schedule for the next fiscal year.
IV.	**Old Business** 1. Board Designation of Funds to Capital Campaign - Action Item 2. CEO's Report 3. CFO's Report 4. Executive Director of Development's Report	**<u>KEY POINTS & OUTCOMES</u>** 1. Board Designation of Funds to Capital Campaign The Board discussed the designation of $10 million in existing funds as Board Designated Funds in support of the Capital Campaign. **Action Item**: Board designates $10 million in existing funds in support of the Capital Campaign Mick Trevey moved to approve the Board designation of $10 million in existing funds in support of the Capital Campaign. The motion was seconded by Drew Kanyer and carried unanimously. 2. CEO's Report Refer to the CEO's Report for detailed information. Of note, Dr. Her-Xiong highlighted for the Board a Senior's written mission moment. In addition, Dr. Her-Xiong presented data on the class of 2025 with a total of over $22.5 million in scholarships and grants with 119 seniors earning their diplomas with a 100% graduation rate. 3. CFO's Financial Report Refer to the CFO's report for detailed information. Of note, Maggie Bashirian briefed the Board regarding the financial standing of HAPA through April 30th, 2025. 4. Executive Director of Development's Report Refer to the Executive Director of Development's report for detailed information.
V.	**Conclusion and Adjournment**	Board Chair Gentges closed the meeting by thanking everyone for their dedication and commitment to advancing the mission and goals of HAPA. Board Chair expressed excitement and looking forward to the capital campaign with focus on the Facility Needs Assessment and the Feasibility Study to be completed. Also, the Board Chair stated that there are lots of great people (Board, staff, and community partners) invested in the advancement of HAPA. Chair Gentges expressed a huge thank you to the Board for approving the designation of $10 million in existing funds to support the Capital Campaign. The Board Meeting was adjourned.