HAPA, Ltd. Board of Directors
Board Meeting Minutes
Wednesday, August 27th, 2025

Date:	**Wednesday, August 27th, 2025**
Time:	12:00 noon to 1:30 pm
Location:	HAPA Boardroom
Board of Directors:	Dan Gentges, Warren Buliox, Sarah Urban, Maureen McNally, Drew Kanyer, Mick Trevey, and Thay Yang
Excused Absence:	Darryl Morin, Mei Robertson, and Bill Westrate
Founder/Chief Executive Officer:	Chris Her-Xiong
HAPA Staff:	Maggie Bashirian, Patrick Tevlin, and Brendan Kearney
Guest(s):	

I.	**Welcome and Chair's Remarks**	Chair Dan Gentges called the meeting to order and welcomed everyone to the meeting. Chair thanked the Board members and commented on the exciting opportunity ahead for both short-term and long-term goals. In addition, the Chair stated that there are exciting new opportunities ahead for continuing HAPA's mission, and looking forward to advancing the mission and goals of HAPA. We are committed to HAPA's success. The meeting was opened with a video, which highlighted the incredible staff and community here at HAPA. Our staff are truly what set us apart; they bring our mission to life every single day.
II.	**Consent Agenda** Approval of Consent Agenda Action Item: 1. Board Minutes (June 11th, 2025) 2. CoS' Report	<u>**KEY POINTS & OUTCOMES**</u> **Action Item:** The Consent Agenda was unanimously approved after a motion was made and duly seconded as follows: Maureen McNally moved to approve the Consent Agenda. The motion was seconded by Sarah Urban.
III.	**New Business** 1. Chief Academic Officer's Report	<u>**KEY POINTS & OUTCOMES**</u> 1. Chief Academic Officer's Report. Refer to the CAO's Report for detailed information. Of note, Mr. Kearney highlighted for the Board the class of 2025 with 100% graduation rate and college acceptance rate. 2. Board Governance Policy: Conflict of Interest and Procurement Policy. The Board Chair, Dan Gentges, presented the amended and restated Conflict of Interest and Procurement Policies. The Board had a

2. Board Governance Policy– Action Items	robust discussion regarding the proposed amended and restated Policies. It was recommended that per the Conflict of Interest policy, the Board will add this item as a disclosure to the agenda. **Action Item:** Sarah Urban moved to approve the proposed amended and restated Conflict of Interest and Procurement Policies Mick Trevey amended the motion to approve the Procurement Policy addressing ongoing evaluation qualified suppliers. The motion was seconded by Warren Buliox. The motion, as amended, carried unanimously.
IV. **Old Business** 1. CEO's Report 2. CFO's Report 3. Executive Director of Development's Report	**<u>KEY POINTS & OUTCOMES</u>** 1. CEO's Report Refer to the CEO's Report for detailed information. Of note, Dr. Her-Xiong highlighted for the Board HAPA's Strategic Direction with completing Phase I and starting Phase II of the plan. Also, Dr. Her-Xiong briefed the Board regarding the Owner's Representative who will be leading the HAPA's Needs Assessment. 2. CFO's Financial Report Refer to the CFO's report for detailed information. Of note, Maggie Bashirian briefed the Board regarding the financial preliminary standing of HAPA through June 30th, 2025. 3. Executive Director of Development's Report Refer to the Executive Director of Development's report for detailed information.
V. Conclusion and Adjournment	Board Chair Gentges closed the meeting by thanking everyone for their dedication and commitment to advancing the mission and goals of HAPA. Board Chair expressed that HAPA is in a great position with excellent, professional, and passionate talents from the Board to staff members coupled with quality and commitment to advancing HAPA's mission, vision, and goals. The Board Meeting was adjourned.